



Protecting, Maintaining and Improving  
the Health of All Minnesotans



**JUNE 2009**

**Radiation Control, X-ray Unit  
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## ***Fee Increase effective July 1, 2009***

X-ray equipment fees will increase immediately, starting with the July 1, 2009 Annual Registration renewals. Please visit our website at [www.health.state.mn.us/xray](http://www.health.state.mn.us/xray) for more information. To review the full House Bill 1362, visit <http://www.house.leg.state.mn.us>, click on Bills Search and Status, enter 1362.

### ***Fees and Inoperable equipment***

We have many facilities in our database that are marked as Temporarily Inactive. Because there are administrative functions in holding these records as temporarily inactive, we are now charging the Facility Base Fee. Until a Temporarily Inactive facility notifies us that they've disposed of or sold their inoperable equipment, they will be charged the annual Facility Base Fee of \$100 (effective July 1, 2009). Please provide written verification of changes in equipment status. If the equipment was sold, provide the name and address of the facility who purchased your equipment. If after written verification it is deemed that the facility is inactive, you should not receive any more correspondences from Radiation Control and will not have to pay the Facility Base Fee.



Chapter 4732 is available at the Minnesota Bookstore for \$13.95 plus shipping and tax .  
Call 651.297.3000 or 1.800.657.3757 or order online at [www.comm.media.state.mn.us/bookstore/bookstore.asp](http://www.comm.media.state.mn.us/bookstore/bookstore.asp)

### ***Additional or Initial fees***

If your facility has an initial registration, additional equipment or a new installation scheduled, the new fee schedule must be followed. The increase fee schedule will be applied to all fees and registration forms received on or after July 1, 2009. If you have questions, give us a call or send us an email.

### ***X-ray Fee Increase***

During this past Legislative session, the Governor's budget proposal included increases in fees collected for registration of x-ray equipment within the state. Fees in this program have not increased since the 1997 Legislative session. These fees support the Radiation Control X-ray program's goal of protecting the public from the harmful effects of ionizing radiation. This is accomplished by registering facilities and their x-ray equipment, and then conducting compliance inspections at these locations. The fee increases are based on the level of effort required for these activities.

The new fees are as follows:

- Facility Base Fee - increase from \$66 to \$100
- Medical, Veterinary, Chiropractic and Industrial tubes - increase from \$53 to \$100
- Dental tubes - increase from \$33 to \$40
- Radiation therapy/accelerator equipment - \$500 per facility per year (flat fee)
- Industrial accelerator equipment - \$150 per facility per year (flat fee)
- Late Fee - increase from \$20 to 25% of the total amount due
- Mammographic units - no fee increase
- Electron Microscopes - no registering, no fees



Have a safe and happy  
**4<sup>th</sup> of July!**

## ***Radiology Administrator***

For many facilities, the designated Administrator on the Radiation Control, X-ray record is the CEO or President at the facility. Mailings go to the designated administrator, which sometimes doesn't make sense for x-ray registrations. If your facility has someone designated to handle all x-ray operations and you would like that person to be the main facility contact, we can add them as the Radiology Administrator. Please call us, or email your requests to [Kelly.Sabanjo@state.mn.us](mailto:Kelly.Sabanjo@state.mn.us).

## ***Limited Scope Exam handbook***

The ARRT has a very informative handbook for limited scope operators. It is produced annually and available to all applicants. It is sent to an applicant once fees have been accepted by ARRT, and is also available on their website at <http://www.rrt.com/publications/Limited-scope.pdf>. The handbook is a great resource if you have questions.

To receive bulletins by email, please submit your request to [Kelly.Sabanjo@state.mn.us](mailto:Kelly.Sabanjo@state.mn.us). You can visit our website at [www.health.state.mn.us/xray](http://www.health.state.mn.us/xray), click on Publications, to see our past Bulletins.



## ***Pregnancy Policy***

One policy every facility needs is a pregnancy policy. There are a couple of options: a facility can reference 4732.0415 (Dose Equivalent to an Embryo or Fetus) and 4732.0440 (Individual Monitoring) or facilities can opt to keep their employees out of radiation altogether. The essential part of the policy is to define what actions the facility will take if a woman declares her pregnancy in writing, such as a dosimetry badges that will monitor the dose to the fetus or embryo. Rules can be found on line at: [www.health.state.mn.us/xray](http://www.health.state.mn.us/xray), 4732 Rules.

## ***Carnival for Crisis Nursery***

High Tech Institute's 5th Annual Carnival benefiting the Greater Minneapolis Crisis Nursery will feature a health fair, food, vendors, chair massage, games, raffle and prizes. July 24 & 25, call 952.417.2200 for more information.

*The MDH does not endorse this event or the Greater Minneapolis Crisis Nursery.*

## ***Inspector's Corner***



### **Equine Veterinarians**

It has come to the attention of MDH that farriers are taking x-rays of horses.

This is a violation of statute. The only way a farrier can operate an x-ray machine is if they are only x-raying horseshoes, not attached to the horse. They must register the x-ray equipment and follow the Industrial part of Rule 4732. If you come across films taken by a farrier, please report their name to MDH along with the date the films were taken. MDH is working with the Veterinarian Board on this issue.

### **How long do I need to keep X-rays in the office?**

This question comes up frequently, and Rule 4732 does not address it. A facility will need to consider issues such as: MN and federal laws, accreditation requirements, specific board rules and ongoing care.

Under MN Statute 145.32, OLD RECORDS MAY BE DESTROYED, these are the guidelines: "...Other portions of the individual medical record, including any miscellaneous documents, papers, and correspondence in connection with them, may be divested and destroyed after seven years without transfer to photographic film, electronic image, or other state-of-the-art electronic preservation technology.

All portions of the individual hospital medical records of minors shall be maintained for seven years following the age of majority. These guidelines are specific to hospitals, but have been the general practice in outpatient facilities."

### **Oral Health Practitioner**

Minnesota became the first state to pass legislation of a mid-level oral health provider (OHP) ([Senate File 2083](#).) Since X-ray Rule 4732 doesn't address this new profession, MDH will use the rules similar to physician-assistants and radiology extenders, until rules can be drafted. OHPs will need to have a supervisory agreement from a dentist outlining what they can do (order x-rays). For more information, visit the revisor's website at [www.https://www.revisor.leg.state.mn.us](http://www.https://www.revisor.leg.state.mn.us).